

**GREEN TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**Regular Meeting**  
**October 20, 2021**

**Time: 7:00p.m.**

**Place: Green Hills School  
Library**

**I. CALL TO ORDER**

**A. FLAG SALUTE**

**B. MEETING ANNOUNCEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**C. ROLL CALL**

		Term	Roll Call
Mrs.	Marie Bilik	2023	
Mrs.	Ann Marie Cooke	2021	
Mr.	Scott Guzzo	2022	
Dr.	Noah Haiduc-Dale	2022	
Ms.	Deana Lykins	2023	
Ms.	Kristin Post	2021	
Mr.	Rob Strasser	2022	
Dr.	Melissa Van Blarcom	2023	
Ms.	Holly Roller	2021	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA/Bd. Secretary		

**D. MISSION STATEMENT**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

## **II. PRESENTATIONS**

- A. AUDIT PRESENTATION – Nisiovoccia, LLP  
Presentation of the 20-21 Comprehensive Annual Financial Report by Man Lee,  
Partner at Nisiovoccia.
- B. Review Of District Priorities For The 2021-2022 School Year

## **III. CORRESPONDENCE**

- A. Parent emails received regarding masks
- B. Board Member, Deana Lykins, Letter of Resignation

## **IV. PUBLIC PARTICIPATION FOR AN IN-PERSON MEETING**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

## **V. VARIOUS REPORTS**

- A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke
- B. PTA UPDATE – Mrs. Post
- C. BOARD PRESIDENT'S REPORT – Mrs. Bilik
- D. SUPERINTENDENT'S REPORT – Dr. Cenatiempo
  - HIB
  - Drills:
    - Fire Drill 9/10
    - Shelter in Place Drill 9/17
    - October Communications Drill 10/14
  - Bus Evacuation Drills:
    - 10/18/21 Routes 8&11
    - 10/19/21 Routes 7&14
    - 10/20/21 Routes 12&18
- E. BUSINESS ADMINISTRATOR/BD. SECRETARY'S REPORT– Mrs. Constantino

## **VI. DISCUSSION/ACTION ITEMS**

A. Motion to participate in the Project Self Sufficiency Toy Drive.

Motion ..... Second .....

**/Roll Call/**

**VII. BOARD BUSINESS – Mrs. Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of September 16, 2021 **(attachment)**

Motion ..... Second .....

**/Roll Call/**

B. Motion to accept, with regrets, the resignation of Deana Lykins from the Green Township Board of Education effective October 31, 2021.

Motion ..... Second .....

**/Roll Call/**

C. Motion to accept the Resolution recognizing Deana Lykins' contributions to the Board.

Motion ..... Second .....

**/Roll Call/**

D. Motion to donate books in honor of Board Member, Deana Lykins, to the Green School Library.

Motion ..... Second .....

**/Roll Call/**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS –Budget Workshop Calendar-Discussion**

**X. COMMITTEE REPORTS**

**A. CURRICULUM – Dr. Haiduc-Dale, Chairperson**

1. Motion to approve the following professional development request(s):

<u><b>Staff Member</b></u>	<u><b>Conference Name</b></u>	<u><b>Provider/Location</b></u>	<u><b>Date</b></u>	<u><b>Costs</b></u>	
Kyle Mirena	NJ Science Convention	NJ Science Teachers Association & NJ Science Education Leadership Association / Princeton, NJ	10/19/21 & 10/20/21	Registration Mileage/Tolls <b>Total</b>	300.00 35.00 \$335.00

Motion..... Second.....

**/Roll Call/**

2. Motion to approve the following amended professional development request.  
(Original request was approved at the September 16, 2021 Board meeting.)

<u><b>Staff Member</b></u>	<u><b>Conference Name</b></u>	<u><b>Provider/Location</b></u>	<u><b>Date</b></u>	<u><b>Costs</b></u>	
Kathleen Wolfe	Going Meta! Cognitive & Linguistic Strategies for School-Based Speech Language Pathologists	Warren County Speech Language Hearing Association / Rutherford Hall, Allamuchy, NJ	10/11/21	Registration Mileage/Tolls <b>Total</b>	90.00 2.17 \$92.17

Motion..... Second.....

**/Roll Call/**

3. Motion to approve CPR training on January 17, 2022 with Hand to Heart CPR Training, LLC at \$40/staff member.

Motion ..... Second .....

**/Roll Call/**

4. Motion to approve the following field trips (At no cost to the BOE):

Grade	Trip	Location	Date(s)	Cost
			2/22/22	

8 <sup>th</sup> Grade	Students 2 Students	East Hanover	4/27/22	None
Kindergarten	Tranquility Farms	Green Township	10/21	\$8/student
3 <sup>rd</sup> Grade	Meadowlands Environmental Center	Lyndhurst	6/2/22	\$26.22/student

Motion . . . . . Second . . . . .

**/Roll Call/**

5. Motion to approve the Green Township School District Emergency Virtual/Remote Instruction Plan.

Motion . . . . . Second . . . . .

**/Roll Call/**

6. Motion to approve the Statement of Assurance for Chapter 27, Virtual Instruction Programs for the 2021-2022 school year.

Motion . . . . . Second . . . . .

**/Roll Call/**

**B. FINANCE - Mr. Scott Guzzo, Chairperson**

1. Motion to approve the General Fund bills list for September 17, 2021 through October 20, 2021 for a total of \$1,338,560.19. **(attachment)**

Motion . . . . . Second . . . . .

**/Roll Call/**

2. Motion to approve the disbursements for October 2021 from the Student Activities Account in the amount of \$575.00 and the Business Office Petty Cash Account in the amount of \$160.00. **(attachment)**

Motion . . . . . Second . . . . .

**/Roll Call/**

**September 2021 Financial Reports (attachment)**

3. Motion to accept the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of September 30, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion . . . . . Second . . . . .

**/Roll Call/**

4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion ..... Second .....

**/Roll Call/**

5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September 2021.

Motion ..... Second .....

**/Roll Call/**

6. Motion to approve transfers for September 2021.

Motion ..... Second .....

**/Roll Call/**

7. Motion to approve the disposal of the 2006 GMC Pickup Truck either as a donation to a local organization or George's Salvage Yard in Newton, NJ.

Motion ..... Second .....

**/Roll Call/**

8. Motion to approve the submission of the American Rescue Plan-ESSER grant and accept the award funds upon subsequent approval of the ARP-ESSER application for the project period 3/11/2021-9/30-2024.

**Allocation:**

ARP (American Rescue Plan) - ESSER	\$326,878
Accelerated Learning Coaching and Educator Support Grant	\$ 50,000
Evidence-Based Summer Learning and Enrichment Activities Grant	\$ 40,000
Evidenced-Based Comprehensive Beyond the School Day Activities Grant	\$ 40,000
NJTSS Mental Health Support Staffing Grant	\$ 45,000
Total Grant Funds	\$501,878

Motion ..... Second .....

**/Roll Call/**

9. Motion to withdraw \$9,750.96 out of the maintenance reserve for a roof drain repair.

Motion ..... Second .....

**/Roll Call/**

10. Motion to approve the contract with Bayada Home Health Care for in-school substitute nursing services from July 1, 2021 to June 30, 2022. (attachment)

Motion ..... Second .....

**/Roll Call/**

11. Motion to withdraw \$935.00 out of the student activities fund for the Cliff's Ice Cream Social.

Motion ..... Second .....

**/Roll Call/**

12. Motion to accept the donation of \$100 from the Green Township Seniors Club for children in need.

Motion ..... Second .....

**/Roll Call/**

13. Motion to change the daily flat rate for After Care from \$14/day to \$20/day effective January 1, 2022.

Motion ..... Second .....

**/Roll Call/**

14. Motion to change the daily flat rate for Before Care from \$3/morning to \$5/morning effective January 1, 2022.

Motion ..... Second .....

**/Roll Call/**

15. Motion to approve the Joint Transportation Agreement To and From School with Newton BOE:

Start Date	End Date	Route #	Destination	Number of Joiner Students	Joiner Cost
9/7/2021	6/30/2022	ST2-AM	Newton HS		

			from Sussex County Technical School	1	\$600
9/7/2021	6/30/2022	VAR-1	Various School Activities Between Andover & Newton Schools Throughout the year	Various	\$100/Round Trip
9/7/2021	6/30/2022	ST2-PM	Sussex County Technical School from Newton HS	1	\$600

Motion ..... Second .....

**/Roll Call/**

16. Motion to accept the donation of 500 K95 and 500 adult surgical masks from OEM Sussex County.

Motion ..... Second .....

**/Roll Call/**

17. Motion to approve the Shared Services Agreement for Gasoline between the Township of Green and the Green Township Board of Education. The price of gasoline shall be the average price per gallon paid by the town during the billing period. (**attachment**)

Motion ..... Second .....

**/Roll Call/**

**C. OPERATIONS** – Mr. Strasser, Chairperson

1. Motion to approve the Trunk or Treat fundraiser and the use of the school facility/back parking lot on October 22, 2021 from 4:30-7pm.

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve Building Use for the following:

Name of Organization	Address	Dates	Time
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Newton Basketball/ Green Twp. Recreation Basketball	3 Club Road Newton, NJ 0780	11/1/21-3/26 Monday-Saturday	9-4pm Saturdays 5:30-9:30 Monday- Friday
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Motion ..... Second .....

**/Roll Call/**

3. Motion to approve Building Use for the following:

Name of Organization	Address	Dates	Time
Newton Basketball- Games	3 Club Road Newton, NJ 0780	12/4, 12/11, 12/18, 1/8, 1/15, 1/22, 1/29, 2/5, 2/12, 2/19, 2/26	2:45-6pm

Motion ..... Second .....

**/Roll Call/**

4. Motion to approve Building Use for the following:

Name of Organization	Address	Dates	Time
Green Township Adult Volleyball	40 Greendale Road Newton, NJ 07860	Friday Nights	7-10pm

Motion ..... Second .....

**/Roll Call/**

5. Motion to approve Building Use for the following:

Name of Organization	Dates	Time
Girl Scouts-Brownie Troop	1 day per week in the Library	After 3pm

Motion ..... Second .....

**/Roll Call/**

#### **D. PERSONNEL** – Mrs. Cooke, Chairperson

1. Motion to approve movement on the salary guide for the 2021-2022 school year for Cori Harrington from MA to MA+30, as documented by official transcripts and verified/recommended by the Superintendent.

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve movement on the salary guide for the 2021-2022 school year for Carrie Petracca from BA to BA+30, as documented by official transcripts and verified/recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

3. Motion to approve Centenary Student Victoria Fox for five required science lesson observations this semester at Green Hills School with Susan Stobie and Elizabeth Dunbar, as recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

4. Motion to approve the correction of the hourly rate for Robert Borgognoni and Jolaine Moreland as Substitute Aftercare Assistants from \$12.00 to \$14.00 per hour, as recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

5. Motion to approve the hourly rate for Substitute Custodians at \$14.00 per hour to start and for Substitute Custodians with a Black Seal at \$20.00 per hour to start, as recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

6. Motion to retroactively approve the request from Eileen Maffei for the use of 30 days from the Sick Bank beginning September 23, 2021, as recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

7. Motion to approve the Interlocal Shared Service Agreement with the Stanhope Board of Education, effective January 1, 2022, for the 2021-2022 school year, as recommended by the Superintendent:

Name	Subject/FTE	Salary + Benefits
Amanda Voswinkel	LDTC/.6 or 3/5 (Green), and .4 or 2/5 (Stanhope)	\$82,577 plus benefits (MA-Step 9)

Motion . . . . . Second . . . . .

**/Roll Call/**

8. Motion to accept, with regrets, the resignation of Sandra Dee Roy, Paraprofessional, effective October 4, 2021, as recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

9. Motion to approve payment to Sandra Dee Roy for her earned sick time of 125 days at \$70.00/day=\$8,750.00, as recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

10. Motion to approve the direct donation of 60 sick days from employee #16245060 to employee # 16239113 for the 2021-2022 school year, as recommended by the superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

11. Motion to approve the request from Sandra Franciosi for the use of Intermittent Family Medical Leave for a period of up to 12 weeks, unpaid, beginning on or about November 12, 2021 through on or about February 4, 2022, as recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

12. Motion to accept the resignation of Christine Malloy as Fundraising Advisor Grades 5-8, effective October 6, 2021, as recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

13. Resolved, upon the recommendation of the Superintendent that the employment contract term for Ms. Clark be amended from eleven (11) months to twelve (12) months retroactive to July 1, 2021 with a salary of \$100,734 plus longevity of \$1,300, as recommended by the Superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

14. Motion to accept, with regrets, the retirement of Eileen Maffei, Teacher, effective October 31, 2021, as recommended by the Superintendent.

Motion ..... Second .....

**/Roll Call/**

14. Motion to approve Susan Machacek as a substitute teacher, pending NJ DOE substitute certification, and completion of all required paperwork, as recommended by the Superintendent.

Motion ..... Second .....

**/Roll Call/**

15. Motion to accept the resignation of Carmita Mongrella, Teacher, effective October 12, 2021, as recommended by the Superintendent.

Motion ..... Second .....

**/Roll Call/**

16. Motion to approve the revised salaries for the following employees, effective December 1, 2021, as recommended by the Superintendent.

Name	Role	Salary
Doris Friesen	Part-time CST	\$20,000
Linda DeGraw	Business Office	\$46,000
Lori Sanchez	Main Office	\$46,514
Janice Lawrey	Admin. Asst. to the Principal/Curriculum Office	\$57,542

Motion ..... Second .....

**/Roll Call/**

17. Motion to approve the following as individuals as substitute and weekend custodians, pending criminal history, fingerprinting and completion of all required paperwork, as recommended by the Superintendent.

Michael Jablonski
Gladys Lopez
Michael Bussow (only weekend approval needed)

Motion ..... Second .....

**/Roll Call/**

18. Motion to approve the District Nursing Services Plan for the 2021-2022 School Year. (attachment)

Motion . . . . . Second . . . . .

**/Roll Call/**

19. Motion to approve the reassignment of Christine Malloy from part-time to full-time status, for the K-8 World Language Spanish Teacher position, Step 5 BA, at a salary of \$68,577.00, effective October 21, 2021, as recommended by the superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

20. Motion to approve Mia Gnecco as Paraprofessional/Teacher Aide effective October 21, 2021 for the 2021-2022 school year at the rate of \$14 per hour, not to exceed 27.5 hours per week, pending the completion of all required paperwork, as recommended by the superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

21. Motion to approve Rachel Ambjor as a Substitute Nurse for the 2021-2022 school year at the rate of \$150 per day, pending the completion of all required paperwork, as recommended by the superintendent.

Motion . . . . . Second . . . . .

**/Roll Call/**

22. Motion to approve the substitute custodians at the following rates:

Name	Rate
Michael Bussow	\$20/hour (with black seal license)
Robert Borgognoni	\$14/hour (without black seal license)

Motion . . . . . Second . . . . .

**/Roll Call/**

**E. POLICY – Kristen Post, Chairperson**

1. Motion to approve the following Policies for first reading:

P1648.13 School Employee Vaccination Requirements  
P 2422 Comprehensive Health and Physical Education (M) (Revised)  
P 2467 Surrogate Parents and Resource Family Parents (M) (Revised)  
P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)  
P 5114 Children Displaced by Domestic Violence (Abolished)  
P 7432 Eye Protection (M) (Revised)

- P 8420 Emergency and Crisis Situations (M) (Revised)
- P 8540 School Nutrition Programs (M) (Revised)
- P 8550 Meal Charges/Outstanding Food Service Bill (M) (Revised)
- P 8810 Religious Holidays (Abolished)
- P 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
- P 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
- P 6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)

Motion . . . . . Second . . . . .

**/Roll Call/**

2. Motion to approve the following Policy for second reading and adoption:

P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (New)

Motion . . . . . Second . . . . .

**/Roll Call/**

**F. NEGOTIATIONS – \_\_\_\_\_, Chairperson**

1. Updates as applicable.

**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements

- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_.

Motion ..... Second .....

**/Roll Call/**

### **XIII. RECONVENE**

Motion to reconvene into public session.

Motion ..... Second .....

**/Roll Call/**

### **XIV. ADJOURNMENT**

Motion ..... Second .....

**/Roll Call/**